

MINUTES OF THE MEETING E-COM+45. TUESDAY, THE 12th. July 2011. AULA MAYORES, UNIVERSIDAD DE MÁLAGA (SPAIN)

Nota Bene: These minutes are complementary to the ppt. file showed and completed in the meeting and available in the virtual space. Please, take into consideration both documents, the presentation and the minutes to have a more complete idea of the decisions of the meeting.

TUESDAY, JULY 12TH, 2011

The meeting is held in Sala de Juntas. Facultad de Filosofía y Letras. Campus Teatinos. Universidad de Málaga, Málaga (Spain)

Participants:

Name	Organisation	Country
J. Jesus Delgado	University of Malaga	Spain
Pilar Montijano	University of Malaga	Spain
Carmen Romo	University of Malaga	Spain
Laura López	University of Malaga	Spain
Puri Subires (by Skype)	University of Malaga	Spain
Carlos Morón	University of Malaga	Spain
Diego Aguilar	University of Malaga	Spain
Luisa Maninchedda	FNP-CISL	Italy
Paola Loi	FNP-CISL	Italy
Brigida Modesti	FNP-CISL	Italy
Luigi Merolla	FNP-CISL	Italy
Petya Valcheva	Intelekti	Bulgaria
Tanya Tsonkova	Intelekti	Bulgaria
Eero Elenurm	YSBF	Estonia
Andrea Kovesd	Net Mex	Hungary
Priscilla Várnagy	Net Mex	Hungary
Dorota Kabza	E-Seniors	France
Olivier Frappier	E-Seniors	France
Mark Konick	E-Seniors	France

Agenda item “Welcome and opening”

Jesús welcomes the participants and open the meeting. Jesús show the agenda and program for the Tuesday and Wednesday and make a summary of the goals of the project.

Agenda item “Results of the questionnaire analysis: crossed data”

Concerning the **crossing data analysis**, as we decided in Nagykovácsi, in order to get some interesting and attractive result to be published in our final publication, all partners had to write their own **reports (about 3–5 pages long)** (including up to 3–5 significant graphics if needed). In this report every institution should show the most relevant results related to our way of teaching ITC to People +45 by following their students´ points of view resulting from the questionnaires. In some way, these results can show us some changes to be taken into consideration to make the most of our students´ effort and investement. These results could be shown by a set of conclusions as well as recommendations. As every partner is quite different from each other, we should make an effort to contextualise the results attending to the specific features of our own institution.

Each institution showed in 5–10 minutes the most relevant aspects in the comments of their graphics and some detabe was generated.

About the item of how to include these results in the final publication, we agreed the following outline to be taken into consideration by each partner:

- Context of the institution
- Results of the graphics
- Reflections and recommendations

It was also decided that the Spanish team would include at the beginning of this chapter (before the reports coming from all the partners) an introductory paragraph with the explanation of the methodology followed to obtain the crossed data graphics.

It was also decided the **deadline** for the the final version of the report resulting from these graphics and related to our own institutions, that is **September, 9th. 2011.**

Agenda item: “Intermediate Evaluation Report”

We decided to write a **report commenting** all the graphics resulting of the evaluation questionnaire created on-line as far as possible by using **Google Docs** (a free software that makes possible to edit simultaneously and share among a group of people a document on-line), where each partner is responsible of the comment of a set of 3–4 graphics in the document of Google doc, that is available in:

<https://docs.google.com/Doc?docid=0AbNEiCZBvCOwZGN0NXJnbmhfMjVnemZmNXdqcg&hl=en>.

Almost all graphics are already commented except for nr. 12 to 15 which are still pending (Hungarian team).

As soon as all graphics have been commented, the Spanish team will prepare a document with the results obtained.

Agenda item: “Pedagogical Reports”

Jesús states that all the pedagogical reports are already sent. They will be included in one of the chapters of the final publication.

Moreover, everybody should have completed a table comparing the different pedagogical issues by filling in different slots in a table in Google Docs. This table is available in:

<https://spreadsheets.google.com/ccc?key=0ArNEiCZBvCOwdEU2bF94UE5tVXN6MVVRaVA4UGFUMWc&hl=en#gid=0>. Every slot has been filled in successfully except for the column corresponding to the Hungarian team which is still missing but we kindly remind them of the convenience of doing so as soon as possible.

Agenda item: “Current status of the website” and “EST: European Shared Treasure”

Jesús reminds everybody of the website and its status. He also informs of the new link, that is: <http://www.ecom45.uma.es/>
Several improvements have been brought to the web site after Veliko Tarnovo.

Jesus kindly asks everybody to have a look at the website in any moment, and especially after **September, the 23th** (when website will be updated) and to send to him whatever information worthy to be in

our website. All **suggestions of improvements** are welcome by e-mail. You can also use the forum <http://colaboracion.cv.uma.es/mod/forum/view.php?id=4598> for that.

Jesús also reminds everybody that our partnership data and products are already available in the **EST data base** (European Shared Treasure), an on-line tool created by the European Commission as a window of the results of the educational projects and partnerships financed by them.

Agenda item: “Pedagogical Reports based on specialised literature: good practices and other initiatives”

As you already know, we have had to write a report based in literature specialised in our topics, other project conclusions, etc. For this, we established three different research lines according to the nature of our institutions. These lines would be the following:

- Teaching +55 People to fight digital divide: FR, ES. This report is almost ready.
- Teaching + 45 People to improve job conditions, e. g. e-working : HU, BU. This report is also in a very advanced state.
- Volunteering and ICT teaching: EE, IT. This report has been already sent.

First of all, different discussion groups were established and in groups of two we focused on the topic we were expected to write in order to agree on the coordination to make the final version of the report. After the meetings, a spokesperson from each couple of partners presented to the rest of the people the lines discussed and the points agreed on.

These reports will be a complement of our local reports trying to establish good practices and recommendations about volunteering and ICT teaching to fight the digital divide and to improve the digital skills for people over 45 years old. The final version of the reports must be concluded in **September 9th 2011 the latest** and they will be also included in the final publication.

Agenda item: “Publication of E-Com+45 results as the final goal of our partnership”

As a final result of our partnership, it was decided in last meetings to make a publication compiling somehow all the different reports

resulting from our partnership. The title and outline of it could be as follows in the next two slides.

A publication: "E-competences and e-communication for People from their Mid-forties and Seniors "

- Introduction: Context and justification
- Part I: Why does Europe need People +45 to improve in their use of ICTs?
 - Report for "Emploi des Seniors". Paris.
- Part II: What do People +45 want/need to learn?
 - Different reports by analysing the students' questionnaires (descriptive and crossed data analysis)
- Part III: Methodologies and good practices in teaching ICT for People +45
 - Pedagogical reports
- Part IV: Practical suggestions to deal with different aspects:
 - Teaching +55 People to fight digital divide: FR, ES
 - Teaching + 45 People to improve job conditions, e. g. e-working : HU, BU
 - Volunteering and ICT teaching: EE, IT

Pilar made a reminder of the main modules to divide the book into together with the contents of each of them. She insisted a lot on the importance of maintaining cohesiveness throughout the whole book. The outline was accepted by all partners present in the meeting. Jesús confirms the possibility of publishing this document by the Málaga University Press. The Spanish team would like to hand it in by **16th**

September 2011, so that each partners can make suggestions and improvement ideas. the last version should be ready before **30th September 2011**

Final debate and conclusions. Possible future projects

The general conclusions of E-Com+45 have been positive. We have carried out a good team work. It would be good if we can go on working together in possible new future projects.

Jesús launched the idea on two different possible applications for February 2012.

- Seniors E-life (Grundtvig partnership)

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- Context: Seniors fighting successfully against Digital Divide & Life stories (qualitative method)
- Objectives:
 - To explore by Life Stories succesful Seniors in their learning of ICT
 - To find 1 or 2 relevant cases close to us
 - To recieve training to learn the basics of this methodology
 - To apply this methodology
 - To learn from their experience by establishing a set of recommendations for teachers/trainees

- Tablets against Digital Divide (TaDD) (Grundtvig Multilateral Project)

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- Context: Spread of digital tablets with many advantages for seniors: light, intuitive, adaptable to special needs...
- Objectives:
 - To explore the possibilities of this device for Seniors
 - To create educational materials (videos, lessons, handbooks for trainers/trainees...)
 - To make them easily accesible by internet (website and web 2.0)

All partners seem to be interest on these projects. Jesús will contact with all them as soon as a first draft of the application is ready (December 2011, January 2012).

Don´t hesitate contact me if you need further information or if you have any question.

Thank you very much for your interest and collaboration!!

Best regards, Jesús Delgado.