

MINUTES OF THE MEETING E-COM+45. THURSDAY AND FRIDAY, THE 17TH AND THE 18TH JUNE 2010. FNP - CISL, FLORENCE

Nota Bene: These minutes are complementary to the ppt. file ([Presentation Management Meeting 17-18th June](#)) showed in the meeting. Please, take into consideration both documents, the presentation and the minutes to have a more complete idea of the decisions of the meeting. In the presentation some modifications about the crossings of data resulting from the students questionnaires are necessary.

The meeting is held in Florence, Centro Studi CISL, 71, via della Piazzola. 501333.

Participants:

<i>Name</i>	<i>Organisation</i>	<i>Country</i>
José Jesus Delgado Peña	University of Malaga	Spain
Pilar Montijano	University of Malaga	Spain
Angel Diego Pacheco	University of Malaga	Spain
Carlos Alfonso Morón	University of Malaga	Spain
Andrés Tello Romero	Aula de Mayores UMA	Spain
Petya Valcheva	Intelekti	Bulgaria
Tanya Stoyanova	Intelekti	Bulgaria
Mariana Markova	Intelekti	Bulgaria
Eero Elenurm	YSBF	Estonia
Gábor Görgényi	Net Mex	Hungary
Priscilla Várnagy	Net Mex	Hungary
Yosko Stonayov	Net Mex	Hungary
Gyula Reindl	Net Mex	Hungary
Ledacs Kiss Aladárné	Net Mex	Hungary
Mária Ugrai	Net Mex	Hungary
Anne Maria	Net Mex	Hungary
Gabriella Pappadà	FNP-CISL	Italy
Marco Brugnola	FNP-CISL	Italy
Paola Loi	FNP-CISL	Italy
Frédéric Constans	E-Seniors	France
Ganit Hirschberg	E-Seniors	France

MONDAY, APRIL THE 12TH 2010

Agenda item "Welcome and opening"

Paola Loi and Gabriella Pappada welcome the participants and open the meeting. Upon request from Jesus Delgado Paola makes a comprehensive presentation encompassing of FNP - CISL' activities, particularly those in the

field of +45 people empowerment with the use of ICTs (this presentation is available in our virtual space: [Presentation about FNP-CISL](#)).

Agenda item “Results of the questionnaire analysis”

Jesus Delgado reminds the project objectives to the participants.

Further to the survey already carried out by the participating partners, he confirms that the **global analysis report** of the whole of questionnaires written by the French and Hungarian teams has been **already** handed in and linked to the virtual space. In relationship with the **local reports**, all partners, except the French and the Estonian teams, have already handed them in. The French team will send the report in a few days (already done) and the **Estonian team** will also send the local report **as soon as possible**. The Bulgarian and Spanish teams will coordinate the production of the **comparative local analysis report** based on the different local reports. If it is possible, this report will be ready at the **end of July**. If not (because of the holidays), the deadline will be in **September, the 20th**.

Concerning **crossed data** decided in Paris (crossing the following criteria {gender (1), age (3), live alone (4)} with {ICT at home (10), use of PC (13), use of Internet (14)}. (1), (3) and (4) will be also crossed with (17) range from 1 to 5), quite a lot graphics have been produced by the Spanish team. It is decided that in the **middle of July**, Jesús will send the **respective graphics** to each partner in order to decide which graphic is interesting or not to comment depending on the nature of the results and of the institution. In Bulgaria (**30th September**) **will be discussed** this **topic and** it will be also decided the **deadline** for the reports resulting of these graphics.

Agenda item: “La Villette” Final Report

Jesús confirms that “La Villette” Final Report, that is, the report resulting of all our contributions in the Conference “Emploi des seniors” at La Villette, Paris, in 2010 June, has been **already** handed in by the Italian and Estonian teams and it is available in the virtual space.

Agenda item: “Intermediate Evaluation Report”

As we decided in Paris, Ganit has done some **graphics** resulting of the on-line evaluation questionnaire fulfilled by the participants in this partnership by a Google Docs Form.

She shows these graphics and a debate is generated in order to have some general conclusions among everybody: the results are, in general, quite positive. Some results, however, should be taken into consideration with more detail. For this reason, we decide to write a **report commenting** all these graphics as far as possible by using **Google Docs** (a free software that makes possible to edit simultaneously and share among a group of people a document on-line).

Normally a gmail address is necessary, although it is possible to sign in Google docs with a different address. Anyway, let me know if you have a google address as soon as possible to invite you like “editors” of this document. It would be good to have this document ready at the **end of July** as a deadline. It is decided not to use a colour code, that is, everybody will write in black in order to respect the anonymity of the participants.

Agenda item: “Current status of the website”

Jesus Delgado presents the web site and its status:
<http://www.ecom45.satd.uma.es/>

Several improvements have been brought to the web site which now includes participative features.

Additional links to the reports, presentations and results have been added after the meeting in Paris, including a more complete “counter of visitors” and the logos of the different partners in the head.

However, there are still things to improve. For example, it is necessary to include some introductory information in the results or divulgation sections.

Jesus asks everybody for having a look at the website. All **suggestions of improvements** are welcome. You can also use the forum <http://colaboracion.cv.uma.es/mod/forum/view.php?id=4598> for that.

Agenda item: “Meeting in Bulgaria and the next one”

The following meeting after Italy will be in Veliko Turnovo (Bulgaria). The date of the visit will be in **September the 30th and October the 1st 2010**. Petya asks about the possibility of change in some days this date in order to make our meeting at the same time of an important event in Bulgaria. Jesus answer that the Spanish team has already bought the flight tickets and it is not possible to change them. He hopes that the date of the meeting will fit finally with such an interesting event.

The subjects to be covered in Veliko Turnovo will also include (as decided in Paris):

1. pedagogical approaches and methods
2. good practices observed
3. new practices observed

As a start point of next academic year, more focused on teaching methodologies and good practices, and after a major focus on the students interests in this academic year, each partner will present a report covering these topics in their institution. For this reason, the “cornerstone” to start working about this topic will be the report to be handed in and showed in Bulgaria.

An **outline** to take into consideration while writing this report is decided by a debate. This outline is available at the end of the minutes (addendum section)

The following meeting will take place close to Budapest (Hungary) around February-March and the final meeting will be in Málaga (Spain) in May-June. We will talk about the meeting in Budapest in September in Veliko Turnovo.

Agenda item: “Final overview and deadlines planning”

Jesus Delgado presents a final overview of the different parts of the partnership to the participants. He wants to take into consideration that the meetings are working very well, but some virtual meetings are not being carried out. He considers that it is not important as the partnership is making advances in reaching the objectives. He is afraid, however, that this lack of virtual meeting can be considered negative by the EU Commission. It is decided to try to contact the national agency to ask about it. After that, it is decided the distribution of tasks and deadlines for the next months as follows:

<i>Tasks</i>	<i>Deadline</i>	<i>Responsible partner</i>
1) Questionnaire Local analysis	In a few days	All partners separately (only Estonia is missing)
2) Comparative Questionnaire local analysis	At the end of July if possible. When not, September the 20 th (*)	Bulgaria and Spain
3) Questionnaire local and global crossings analysis	Veliko Turnovo Meeting (the 30 th September 2010)	All partners separately
4) Intermediate Evaluation: - Analysis of results	At the end of July if possible. When not, September the 20 th (*)	All the partners by Google Docs
5) Students presentations	Ppt. to be linked in the virtual space and papers to be edited in the magazine. As soon as possible. Deadline: June, the 30 th	All partners separately
6) Local Pedagogical Reports	Veliko Turnovo Meeting (the 30 th September 2010)	All partners separately

(*) It is better at the end of July in order to can add these results to the database EST. See **Nota Bene** at the end.

Explanation of tasks:

- 1) Questionnaire Local analysis: Report analysing the 17 graphics resulting of the local questionnaires (nota bene: After the decision in Paris of crossing some data, maybe the number of resulting graphics will increase).
- 2) Comparative Questionnaire local analysis: Report comparing the 6 local reports (differences, similarities, conclusions...) compiling all the information in a unique report organized by chapters and including title page and index.
- 3) In the middle of July, Jesús will send the graphics resulting of the crossings decided in Paris. Each institution will have a look and decide which graphics are worthy to be commented and which not. This will be talked about in Veliko Turnovo.
- 4) Intermediate Evaluation: as written in our application form, it consists on an evaluation for the first year of our partnership, where to check how our partnership is working until now and reach possible improvements for the coming academic year. Ganit obtained some graphics resulting of the on-line questionnaire and we all together should comment as far as possible these graphics by Google Docs.
- 5) Students' presentations: set of contributions (papers) for a magazine written by our students and showed in Florence. They will be published in a Spanish magazine called "Madurez Activa". But also the ppt. presentations to be linked in our virtual space.
- 6) Local Pedagogical Reports: The subjects to be covered in this report include (see addendum at the end):
 - pedagogical approaches and methods in my institution
 - good practices observed in my institution
 - new practices observed in my institution

FRIDAY, JUNE THE 18TH 2010

One of the results related to the contribution of our students in Florence will be the edition of them in a Spanish magazine called "madurez activa" to be published in 2010 September. The June issue of this magazine is handed out to the different institutions. In fact, an interview to Jesús Delgado is present in the pages 58-59, appearing the data of our partnership in it.

After that, the presentations of our students began in the following order:

- The Bulgarian group talked about ICT and Tourism, an important economical sector with a great relationship with the development of ICT.
- The Italian group talked about Volunteering of seniors, also an important topic related to active ageing. They focused on the use of ICT in this kind of activities.
- The French group offered a more personal experience about elderly people learning ICT to be in contact with relative and friends.
- The Spanish group talked about the potential problems of ICT for elderly people: spam, virus, hackers, less physical activities, isolation...

- The Bulgarian group showed a more didactic perspective with activities to make easier to people +45 to contact and learn ICT by stimulating their motivation.

In short, it will be a very rich and diverse conference with papers of our students. A debate among all participants is carried out before lunch.

Addendum: outline of the pedagogical reports for the meeting in Bulgaria

1) PEDAGOGICAL APPROACHES AND METHODES

INTRODUCTION:

GENERAL APPROACH AND CONTEXT (OBJECTIVES)

LEARNERS PROFILE (GENERAL FEATURES)

DURATION AND LEVELS RELATED TO CONTENTS (Offimatic, Internet, Communication, Digital Photo,...)

PREVIOUS ASSESSMENT/PREPARATION BEFORE COURSES (IF EXISTS)

METHODOLOGY (PEDAGOGICAL APPROACH, GENERAL FRAMEWORK) AND DIDACTIC TECHNIQUES (examples: Constructivism, peer learning, lectures, e-learning...)

MATERIALS AND DIDACTIC RESOURCES (media, videos, practical tasks, documents, books...)

EVALUATION

2) GOOD PRACTICES OBSERVED

3) NEW PRACTICES OBSERVED

IMPORTANT!! NOTA BENE AFTER FLORENCE:

After coming back from Florence, I have received an e-mail from my national agency asking me to add the information about our results until now in a on-line database called EST "European Shared Treasure". In July, I will add all the information possible, and, for this reason, maybe I will ask you for some additional information if it is necessary. The EU will check all the data included by the different partnership and a small group will be selected as "star of good projects", that means some recognition. I think we are making a good work until now, so I hope we will be lucky with it. Surely you will also receive this information about your national agency. Don't hesitate contact me if you have any question about this.