

## Assistant AAL project

### Kick-off meeting

### June 7th-8th 2012

The meeting will take place at Tecnia in the building at Mikeletegi Pasealekua, 7 San Sebastian Technology Park (<http://tinyurl.com/tecnalia-MP7>) in the auditorium, first basement floor. Stefan's mobile is (+34) 667 119 685

*June 7th 9:00 to 18:00*

9:00	10'	<b>Opening</b> -Welcome, logistic issues.	<i>TECN</i>
9:10	60'	<b>Partners' Introductions</b> -Partners will have ~5' to introduce themselves. Who they are, relevant backgrounds, expertise and roles in the project.	<i>All &amp; IN2</i>
10:10	50'	<b>WP5: Project management</b> Administrative management & Technical management	<i>TECN</i>
11:00	30'	<b>COFFEE BREAK</b>	
11:30	120'	<b>GENERAL PRESENTATION OF THE PROJECT</b> The purpose of this session is to run through the main objectives of the project and to ensure that we all have a common view of the different aspects, such as concepts, technologies and exploitation models to be applied in the project. As the project cannot start until we all share the same understanding, we would like to have enough time allowing interaction between the different parties. There will be a short introduction to remind the main objectives and then key operational issues will be presented. As part of this there will be a brief presentation of the Haptimap project and what we could use from their open source development work.	<i>TECN and All</i>
13:30	60'	<b>Lunch</b> After lunch, WP leaders will have the opportunity to present briefly the main aspects of their subproject and the links between their work packages and the other WPs.	<i>All</i>
14:30	30'	<b>GENERAL PRESENTATION OF THE PROJECT (CONTINUED)</b> We will discuss the project with an emphasis on finding out possible breakdowns & assumptions that may cause problems	<i>TECN and All</i>
15:00	45'	<b>WP1 Definition of User Requirements and Services</b> Gathering the requirements for ASSISTANT's services..	<i>Andago</i>
15:45	30'	<b>COFFEE BREAK</b>	
16:15	45'	<b>WP2: System Development</b> <ul style="list-style-type: none"> <li>• Design and implement modules and solutions</li> <li>• Design and implement a browser based route editor.</li> <li>• Provide support for importing and storing local transit data.</li> <li>• Design and integrate a user interface that allows input changes by the end-user.</li> <li>• Explore and specify error-trapping and error mediation functions.</li> <li>• Generate APIs for UM and error-capture models,</li> </ul>	<i>VTT</i>
17:00		<b>END OF DAY 1</b>	

**~ 20:30 (tentative) Project meeting dinner**

*June 8th 9:00 to 13:15*

9:00	10'	<b>Opening</b> -Welcome, logistic issues.	<i>TECN</i>
9:10	45'	<b>WP3: System Integration, Field Trials and Evaluation</b>	<i>E-Seniors</i>
9:55	45'	<b>WP4: Dissemination &amp; Exploitation</b>	<i>TTR</i>
10:40	30'	<b>COFFEE BREAK</b>	
11:10	30'	<b>Discussion of possible issues</b>	<i>TECN and All</i>
11:40	50'	<b>LAUNCHING THE PROJECT</b> - First WPs, Tasks, Deliverables and other Activities to start: objectives, people involved, time, tools, etc.: - WP1 - WP2 - WP4	<i>Tecn</i>
12:30	30'	<b>Any Other Business</b>	<i>All</i>
13:00	15'	<b>Next Quarterly Meeting (QM-1)</b>	<i>All</i>
13:15		<b>END OF meeting and Lunch</b>	